

**BUSINESS AND PLANNING ACT 2020**

APPLICATION FOR A PAVEMENT LICENCE  
COVID-19 TEMPORARY PROVISION APPLICATION FORM

<b>Applicant Details</b>	
Name of Applicant:	MARC WILSON, Contact of The Bugle, Hamble.
Position (e.g. Owner, Manager etc.):	MANAGER
Address for correspondence:	THE BUGLE, HIGH STREET HAMBLE-LE-RICE SOUTHAMPTON SO314HA
Tel No.:	
Email:	

<b>Premises Details</b>	
Trading Name of business:	THE BUGLE.
Address (if different from above):	
Type of premises	PUBLIC HOUSE

<b>Proposal Details</b>			
<input type="checkbox"/> I confirm that I wish to apply for a Pavement Licence. Fee <b>£100</b> (Payable within 120 days after the licence is granted.)			
Please specify which days of the week and times of day you wish to use the proposed licensed area (Cannot exceed past 23.00 hours each day):			
Monday	10.00	Until	23.00
Tuesday	10.00	Until	23.00
Wednesday	10.00	Until	23.00
Thursday	10.00	Until	23.00
Friday	10.00	Until	23.00
Saturday	10.00	Until	23.00
Sunday	10.00	Until	23.00
How many chairs do you intend to install in the Pavement Licence Area?			8 long
How many tables do you intend to install in the Pavement Licence Area?			4

How many other items do you intend to install in the Pavement Licence Area? Please provide details of any other items below:		
We would section the area off with breeze freeze barriers.		
<b>A Site Plan should be submitted alongside this application form showing:</b>		
<ul style="list-style-type: none"> <li>• The premises the application relates to</li> <li>• The area you are requesting (or any extension to an existing permitted area;</li> <li>• The dimensions of the area required;</li> <li>• The proposed location of furniture and other relevant items</li> <li>• The area that will be non-smoking (a mandatory condition)</li> </ul>		
<b>Photos or brochures of furniture and equipment to be used in the area should be submitted alongside this application form</b>		
Please confirm how you intend to enclose the proposed area taking into consideration the needs of disabled and partially sighted pedestrians that may wish to use the pavement area:		
The area will be enclosed using the breeze freeze poles around the edge of the marked area as shown on the plan, on our last application (table and chairs license). There will be a member of Bugle staff, acting as a host for the area, so to manage the traffic of people to include the needs of disabled and partially sighted pedestrians.		
Do you have the appropriate premises licence to serve alcohol within the area subject to the application?	Yes	
If Yes, please provide your Premises Licence Number:	2019/06250/05EPRD	
<b>A copy of your risk assessment should be submitted alongside this application form</b>		
The risk assessment is a requirement of the Management of Health and Safety at Work Regulations 1999. It should be carried out by a competent person (someone who has knowledge of the law, British Standards, and Health and Safety Executive Codes of Practice and Guidance).		
This could be the Health and Safety Officer or Representative of the business or an appointed third party.		

<b>PUBLIC LIABILITY INSURANCE DETAILS:</b>	
Name of Insurer:	AVIVA
Policy Number:	
Expiry Date:	27 <sup>th</sup> October 2021

Cover (min £5million):	£5 million.
<b>A copy of your Public Liability Insurance policy should be submitted alongside this application form</b>	


<b>Notice of Intention</b>
The Notice of Intention has been posted in accordance with the Business and Planning Act 2020 and will continue to be posted for 7 days from 09 <sup>th</sup> April. (date) and is easily visible from outside the building by members of the public. (include evidence of this being affixed to front of premises)
<b>A photo showing the Notice on display should be submitted alongside this application form</b>

<b>DECLARATIONS (please tick):</b>
<input checked="" type="checkbox"/> I have read and agree that I will comply with all licence conditions attached to the pavement licence
<input checked="" type="checkbox"/> I understand that permission to place furniture on the Highway will be granted to assist with the Covid-19 restrictions on business operations, and that should permission be granted it does not set any precedent for any future use of the highway after the expiry any this licence.
<input checked="" type="checkbox"/> I understand that my licence will be revoked if I fail to make payment £100 within 120 days from the date of consent.
<input checked="" type="checkbox"/> I understand that the fee is non-refundable should my licence be revoked or surrendered in the future.
<input checked="" type="checkbox"/> I confirm that public liability insurance (minimum of 5 million) is in place covering the use of the proposed area, and I will enclose a copy with this application
<input checked="" type="checkbox"/> I understand that a Licence can be revoked at any time for the following reasons <ul style="list-style-type: none"> <li>• A breach of licence condition has occurred</li> <li>• A public health or safety risk has been identified</li> <li>• The highway is being obstructed other than the permitted area</li> <li>• Anti-social behaviour or public nuisance is being caused</li> <li>• The applicant is found to have made a false or misleading statement on application or found not to have fully complied with the advertising process.</li> <li>• The designated area or any part of the area is deemed as no longer suitable for use.</li> </ul>
<input checked="" type="checkbox"/> I understand that the Pavement Licence is non-transferable and valid only in relation to the premises stated on the Licence itself.
<input checked="" type="checkbox"/> I submit alongside this completed application form: <ul style="list-style-type: none"> <li>• Payment of the appropriate fee (if not deferred)</li> </ul>

- A plan showing the premises, the location and size of the outside area being requested, with the table positions indicated on the plan (If not to scale then clear measurements must be provided)
- Details, photos or brochures of the proposed furniture
- A risk assessment
- A copy of the valid Public Liability Insurance Policy
- A Photo of the Notice on display

And I understand that my application will be rejected if this information is not provided.

Eastleigh Borough Council is committed to your privacy. We will use the information on this form for the purposes of Pavement Licences. Please refer to our full Privacy Notice at [www.eastleigh.gov.uk/privacy](http://www.eastleigh.gov.uk/privacy).

Print Name:	Marc Wilson
Signature of applicant:	
Date	09/04/2021

Applications must be submitted by email to **engineers@eastleigh.gov.uk**