# March 2020



# Parking Policy



This document sets out the Council's policy for managing the delivery of parking enforcement in support of its traffic management responsibilities.

In addition, the parking service is also responsible for the administration of the Residents' Parking Scheme, the maintenance of on- and off-street ticket machines, pay on foot system machines and Borough car parks.

# Car parks and non-residential parking locations

We operate over 2,400 parking spaces across 42 sites. These include pay & display, pay on foot, permit holders only and free spaces. See Appendix 1 for the location and charges for car parks in our Borough.

#### Free one hour parking after 3pm

Free one hour on-street parking in Market Street and High Street, Eastleigh between 3pm and 6pm, Monday to Friday. You must still display a ticket in your vehicle, acquired from a ticket machine.

#### Free evening parking

Free parking from 6pm-7am in the Swan Centre car parks only (including the Wells Place undercroft car park). If using the rooftop car park you will need to validate your entry ticket at a paystation before leaving. You do not need a ticket if you are using the undercroft car park.

#### Off-street parking permits

Car park permits are available for some town centre car parks as well as Hedge End Station and Stroudley Way, Hedge End. If you have a commercial property within the controlled zone in Hamble, you are entitled to apply for up to two parking permits.

#### On-street pay and display parking

On-street parking is available across the Borough including Market Street, High Street, Blenheim Road, Leigh Road, Falkland Road, Chickenhall Lane

and Chestnut Avenue in Eastleigh town centre and Stroudley Way in Hedge End.

#### **Electric vehicle charging stations**

An electric vehicle charging station is available on level two of the Mitchell Road multi-storey car park in Eastleigh town centre. It provides reserved spaces for two vehicles and has a 13 amp and 32 amp socket. It is free to charge your vehicle although you will still have to pay to park.

To use this facility you need to have either a ChargeMaster RFID card or you will need to use the intercom facility on the pay station, located to the left of the charging station, when you arrive and again when you leave.

#### Parking on the pavement

If a vehicle is parked on a pavement where there are waiting restrictions (e.g. yellow lines) on the road then we can issue a Penalty Charge Notice (PCN).

If there are no waiting restrictions on the road, we have no powers to take action. As parking on the pavement can be a danger to pedestrians, and may constitute an obstruction of the highway this should be reported to Hampshire Constabulary by calling 101.

#### Limited waiting parking bays

Many of the parking controlled zones have limited waiting areas:

- parking is unrestricted if you have correctly displayed a valid Blue Badge
- parking is not permitted at any time during hours of operation in taxi bays, bus stops, loading bays, cycle lanes and school zig zags.

#### **Loading bays**

Parking is not permitted at any time in these areas during hours of operation.

#### **Dropped footways & raised carriageways**

Parking is not permitted at any time adjacent to a dropped footway or raised carriageway.

You should observe the Highway Code at all times and not park opposite or within ten metres of a junction or where it would endanger, inconvenience or cause an obstruction.

## Residents' parking schemes

We operate a virtual (digital) residents' parking scheme in Eastleigh (including Chandler's Ford) and Hamble.

We operate this on behalf of Hampshire County Council under the 2019 Agency Agreement. A minimum fee level from 2020 has been set by the County Council.

#### **Eligibility**

You are entitled to a residents' parking permit if you live within a controlled parking zone, your property is eligible, and you keep a passenger vehicle adapted to carry not more than twelve passengers or a goods vehicle with an unladen weight not exceeding 3.5 tonnes. Motorcycles will also require a permit to park within the marked zones.

Existing residential parking zones have high demand and it is therefore not feasible to increase the number of permits available following housing infill or locations being split into separate units. Where an existing dwelling has been split into more than one property after the introduction of the parking controlled zone they will not be able to apply for permits. Under extenuating circumstances we may allow users of properties to access visitor permits. Please see Appendix 3 for a list of dates when the zones were introduced.

#### **Applying for a permit**

Our virtual permit scheme is operated by MiPermit and you will need to register with them to apply. You will need to supply your Council Tax account number and, if you are new to the area, you will also need to supply one of the following as supporting evidence:

- a letter from the Council
- contract exchange
- developer or tenancy agreement

#### **Visitor permits**

Eligible households can have the following number of visitor permits per year:

Visitor Permits   Zones 1-11 & H1				
Number of adults	Number of visitor permits			
1	100			
2	125			
3	150			
4	175			

You do not need to have a parking permit to be eligible for visitor permits. Additional visitor permits can be applied for at a cost of £100 for the first 100. Under extenuating circumstances, such as where householders have a high number of care visitors, we may provide additional permits at no extra cost.

#### **Special permits**

Dispensation permits (including carers and trades people) are able to be applied for, enabling parking within resident parking bays (or other specified areas).

#### **Businesses in Hamble**

If you have a commercial property within the controlled zone in Hamble, you are entitled to up to two parking permits. You can include up to two vehicles on each permit.

#### **Blue Badge holders**

Vehicles displaying a valid Blue Badges can park in marked residents' parking bays located in residential zones, so do not need resident or visitor permits.

#### Abuse of the system

We reserve the right to remove households and users from the scheme should an investigation lead to sufficient evidence that there is abuse of the system.

## **Blue Badge holders**

If you are a Blue Badge holder you are exempt from some waiting restrictions and some parking charges as long as your valid Blue Badge and time clock are displayed correctly. If the details (particularly the expiry date) are faded and cannot be read, the badge should be returned to the issuing office.

Details of parking for Blue Badge holders is detailed on page 5. Car parking is free in all car parks and onstreet residential parking areas which do not operate a barrier system. This applies to all bays in the car park, not just those dedicated for disabled users.

#### Free evening parking

Free parking from 6pm-7am in the Swan Centre car parks only (including the Wells Place undercroft car park). If using the rooftop car park the user will need to validate the ticket at a paystation before leaving the car park.

#### Residential parking

Vehicles correctly displaying a valid Blue Badge may park in residential permit controlled areas without the need to display a permit.

#### **On-street parking bays**

Parking in dedicated on-street bays is unrestricted provided a valid Blue Badge is correctly displayed. Some bays are restricted to disabled permits holders for certain times of the day only. The hours are displayed on the adjacent roadside plates and outside these times the bays are available to any vehicles.

#### Use of car parks for Blue Badge holders

Name	Туре	Blue badge holder	Time limit
Swan Shopping Centre (rooftop)	Pay on foot (barrier)	Pay advertised tariffs	No
Wells Place undercroft	Pay & display	Free	4 hrs
Mitchell Road multi-storey	Pay on foot (barrier)	Pay advertised tariffs	No
Hanns Way	Pay & display	Free	3 hrs
Romsey Road	Pay & display	Free	2 hrs
Leigh Road	Pay & display	Free	2 hrs
Southampton Road	Pay & display	Free	No
Bishopstoke Road	Pay & display	Free	3 hrs
Hedge End Station	Pay & display	Free	3 hrs
Eastleigh town on-street bay	Pay & display (on-street)	Free	No

Vehicles correctly displaying a valid Blue Badge may park for up to a maximum of three hours on single or double yellow lines. The time clock must be set showing the time of arrival. No return is permitted to the same location within one hour of leaving.

# Access markings and dropped kerbs

H-bar access markings indicate that part of the carriageway should be kept clear of waiting vehicles to allow access to off-street premises or a private drive. The markings are also used when a dropped kerb has been installed to provide a convenient crossing place for pedestrians.

Please note that a vehicle will be issued with a Penalty Charge Notice if found parking across a dropped kerb (subject to conditions).

# Suspend a parking bay for works access

On occasions, residents' parking bays may need to be suspended for road works or other reasons. Advanced warning notices will normally be put up at least five days before any suspension starts. If emergency works are needed, advanced notice may not always be possible. It is the permit holder's responsibility to ensure that the bay in which their vehicle is parked has not been suspended. If a vehicle is left in a suspended parking bay, this may result in a Penalty Charge Notice being issued.

In addition, you can apply to suspend a parking bay for:

- a removal van for a house or office move
- skip delivery
- building works
- weddings and funerals.

## Disabled parking bays

You can apply for a disabled parking bay near to your home if you:

 have a valid Blue Badge issued by Hampshire County Council;

- drive a vehicle that is registered and kept at the associated address; and
- meet the property requirements (as set out in this section).

If you do not drive but rely on another family member or carer to transport you on a regular basis, a bay will only be provided where the driver permanently resides at the same address. A photocopy of both sides of the Blue Badge and the vehicle registration document must be submitted with the application.

A disabled parking bay will only be provided if:

- there is an on-street parking problem close to your home;
- there are no alternative off-street parking facilities (e.g. rented or owned garage or hard standing).
  If the off-street parking facility is unsuitable (e.g. too narrow to accommodate a wheelchair,) a bay may be provided. Supporting information must be submitted with the application.

As soon as your application is received, a visit will be arranged, if necessary, to assess your individual circumstances. If approved, you will then be informed of the procedure.

#### Location

Wherever possible, the bay will be placed outside your property. If this is not possible or there is a preferred location for the bay, a sketch and short explanation must be submitted with the application. If you wish the bay to be placed outside a neighbour's property, please provide written support from your neighbour.

#### **Existing waiting restrictions**

The bay will not be provided where existing single or double-yellow lines apply. In cases where waiting restrictions apply, you may be picked up or set down at the appropriate location. The driver should then move the vehicle to a suitable parking place.

#### Use

Disabled parking bays cannot be reserved for a particular person or vehicle and no guarantee can be given that a particular bay will always be available. Any driver using a disabled persons parking bay must display a Blue Badge at all times.

#### **Review**

The need for the disabled persons parking bay will be reviewed on a regular basis.

#### **Bay removal**

You must notify us immediately if you move to a new house, cease to be a Blue Badge holder, or no longer require the bay or meet the criteria for the marking.

#### **Enforcement**

It is not practical or feasible to enforce all types and areas of restrictions in all parts of the Borough, all of the time. On-street enforcement is carried out on behalf of Hampshire County Council through an agency agreement, and we follow their principles and guidance.

#### We will aim to enforce parking as follows:

- waiting, parking and loading restrictions on principal or primary routes, will aim to be enforced daily
- waiting, parking and loading restrictions within the town centre Controlled Parking Zone, will aim to be enforced daily
- waiting, parking and loading restrictions centred around outer Eastleigh will be enforced on a regular basis, no less than 3 times per week
- waiting, parking and loading restrictions in and adjacent to public service and amenity facilities, industrial and business will be enforced on a regular basis, and subject to demand
- residental parking zones in Eastleigh town centre, will aim to be enforced daily

- residental parking zones in other areas will be enforced on a regular basis, no less than once per week
- residental parking zones near Eastleigh Football Club will aim to be enforced on all match days
- school Keep Clear markings throughout the Borough will be enforced with a rolling programme and in response to specific demands.
- waiting, parking and loading restrictions within other environmentally sensitive areas, will be enforced subject to demand
- waiting, parking and loading restrictions in areas of seasonal demand will be enforced subject to demand
- · waiting, parking and loading restrictions in areas not covered in any of the above, will be enforced in response to identified problems and requests.
- temporary or permanent restrictions for special events will be enforced as necessary.

To ensure an efficient and effective operation the exact frequency and times of patrols are left to the Parking Enforcement Team Leader.

#### **Civil Enforcement Officers**

Civil Enforcement Officers (CEOs) undertake the enforcement of parking restrictions within the Borough and issue Penalty Charge Notices (PCNs) to vehicles contravening these restrictions. We retain any money received from PCNs to fund the enforcement office and, in accordance with government legislation, helps improve transport. This can vary from subsidised transport fares to the installation of traffic calming measures.

A CEO cannot enforce obstruction offences (e.g. wilfully blocking a footpath or parking too close to a junction). These offences should be reported to Hampshire Constabulary by calling 101.

CEOs are the public face of parking enforcement. They are deployed to enforce parking restrictions

both on-street and off-street within Council owned car parks. When undertaking enforcement they must wear a uniform identifying them as CEOs.

The hours and days of operation and patrols may vary to address local parking issues and demands. Regular reviews take place to ensure that the service continues to meet these demands.

In addition to planned patrols and beats, we will endeavour to respond to individual requests for enforcement. Priority will be given to requests received from the Police to address particular traffic management or road safety issues.

Eastleigh Borough Council are a member of the Parking and Traffic Regulations Outside London (PATROL) Adjudication Joint Committee.

#### **Use of discretion by CEOs**

A CEO should only issue a PCN when there is sufficient evidence to show that a parking contravention has occurred. To prevent CEOs being left open to claims of inconsistency, favouritism or bribery, it is not normally appropriate for them to be able to exercise discretion. The only exception to this is on occasion where a driver returns to the vehicle before the CEO has recorded details of the contravention. In this situation, advice or a warning may be more appropriate.

#### **Observation period**

The observation period begins when the vehicle's details are entered onto the hand held computer (HHC) by the CEO. The PCN cannot be issued until the observation period has elapsed.

The first observed time is printed on the face of the PCN and recorded in the HHC. Observation periods range in time, dependent upon each specific contravention, from 'nil' or instant issue tickets for parking in loading bays, or on school or pedestrian crossing zigzag markings to ten minutes for exceeding the allowed time in a limited waiting bay. Appendix 2 shows the observation periods for each of the contravention types enforced in Eastleigh.

#### **Grace** period

Under the Deregulation Act 2015, from 6 April 2015, if a vehicle is parked legally on a designated parking bay, a ten minute grace period should be applied before issuing a PCN.

This also applies to expired Pay & Display tickets and for public regulated parking both on- and off-street.

Vehicles parked illegally can receive an immediate PCN without the ten minute grace period.

## **Penalty Charge Notice**

PCNs are issued with a penalty amount as determined by relevant legalisation. A full list of parking contraventions together with the appropriate current penalty charge amount is shown in Appendix 2.

A discount of 50% applies if the penalty charge is paid within 14 days of issue, or 21 days for postal PCNs.

#### **Penalty Charge Notice content**

Legislation requires that PCNs must contain certain minimum information, this includes the;

- · date on which the notice is served
- name of the enforcement authority
- registration mark of the vehicle involved in the alleged contravention
- date and time of the alleged contravention
- grounds upon which the CEO serving the notice believes that the penalty charge is payable
- amount of the penalty charge.

The notice must also include information relating to the payment period and discount payment rate and period, the methods of payment available and information relating to the service of a Notice to Owner, appeals, challenges and the adjudication service.

The CEO records this and all other relevant details onto a handheld device including observations and tyre valve positions if appropriate. The CEO will also record photographs of the contravention typically including images of the vehicle registration number, the parking contravention and the PCN attached to the vehicle.

#### Service of a Penalty Charge Notice by post

Although in most circumstances PCNs are served on a vehicle or to the driver, there are three circumstances in which a PCN may be served by post:

- 1. where the contravention has been detected on the basis of evidence from an approved device (i.e. a camera);
- 2. if the CEO has been prevented by threat or violence from serving the PCN conventionally to the vehicle or to the person who appears to be in charge of that vehicle; or
- 3. if the CEO had started to issue the PCN but did not have enough time to serve it before the vehicle was driven away and would otherwise have to write off or cancel the PCN.

In any of these circumstances a PCN may be served by post on the owner following a DVLA enquiry. The Postal PCN also acts as the Notice to Owner (NtO). Postal PCNs must be sent within 28 days of the contravention occurring, and in accordance with good practice we aim to send Postal PCNs within 14 days.

#### **Prevention of service of the Penalty Charge Notice**

The Traffic Management Act 2004 (TMA) gives authorities the power to serve a PCN by post if the CEO is prevented from issuing it conventionally to either the vehicle or the driver.

A PCN may be served by post if the CEO attempts to serve it but is prevented from doing so by some person. This includes situations where the person who appears to be in charge of the vehicle is abusive or prevents service indirectly through intimidation or directly through threats or actual physical force.

In such circumstances, the PCN printed by the CEO will be cancelled and a Postal PCN, containing further information, will be served following a DVLA enquiry to obtain keeper details. This will only be done after checks to ensure there is sufficient primary and supporting evidence to deal with any subsequent representations or appeals.

#### Prevention of service by 'drive away'

If a CEO has begun to issue a PCN, but the vehicle is driven away before the CEO has finished issuing or been able to serve it, the PCN may be served by post. 'Begun to issue' is defined as having completed all observations and entered sufficient data such that the PCN would otherwise have to be cancelled.

In such circumstances, the PCN printed by the CEO will be cancelled and a Postal PCN, containing further information, will be served following a DVLA enguiry to obtain keeper details. This will only be done after checks to ensure there is sufficient primary and supporting evidence to deal with any subsequent representations or appeals.

It is recommended that the CEO informs the motorist of the contravention before they drive away, if possible.

We will keep a record of which CEOs ask for a Regulation 10 PCN to be issued and will consider whether there is anything in the manner in which the officer is working that has contributed to this.

A PCN may not be served by post if the motorist returns to the vehicle before the CEO has started to issue the PCN. Jotting down details is not classed as starting to issue the PCN.

## **Exemptions to contraventions**

There are a number of vehicle types and circumstances for which exemptions from waiting restrictions may apply, depending upon the provisions contained within the relevant Traffic Regulation Order (TRO), typically these are:

- vehicles used for Police, Fire Brigade, Ambulance and Community First Responder purposes
- vehicles carrying out statutory authorised powers and duties if they cannot be used for such purposes in any other road
- vehicles involved in contracted highway maintenance, improvement or reconstruction where there is a need for them to be parked adjacent to the work site
- vehicles involved in building, industrial or demolition operations
- Post Office and other vehicles engaged in the delivery of postal packets and bearing a livery used by a universal service provider within the meaning ascribed by the Postal Services Act 2000. This does not include private vehicles used by postmen/women whilst carrying out letter deliveries
- utility companies and their contractors representing electricity, water, gas, telecommunications and media whilst actively laying, altering or undertaking repairs to pipes, cables or other apparatus
- vehicles used in the connection with the loading or unloading of goods
- vehicles displaying a valid Blue Badge and a parking clock on which the driver (or the person in charge of the vehicle) has marked the time at which the period of waiting began, and where permitted by the prevailing parking restrictions
- vehicles used as an official vehicle for the purpose of a wedding or funeral at a church or place of worship

- vehicles used in connection with the posting, or removal, of any advertising material in poster form, or is being used for cleaning windows or chimneys in, or on, premises adjacent to that parking space
- any vehicle (typically bullion vehicles or specially adapted security vans) involved in the delivery or collection of cash and other high value goods at a bank or other premises.

PCNs will not normally be issued to vehicles falling within the above categories, however, if a PCN is issued it will only be cancelled on appeal if sufficient evidence is provided to prove that an exemption applies.

#### **Penalty Charge Notice appeal process**

Councils must review and publish their policies on how they deal with appeals, challenges and representations against PCN's. The following details outline the main stages of penalty notice processing from initial issue through to debt recovery.

PCN stage – Following the issue of a PCN, the notice can either be: paid, challenged, or cancelled. If payment is made then a discount of 50% is applied if paid within 14 days (21 days if the PCN was served by post), beginning with the date on which the PCN was served.

Informal Challenge stage - an informal challenge is an appeal made in the period of 28 days between the issue of a PCN and the issue of an NtO.

Notice to Owner (NtO) stage - If a PCN is not paid within a period of 28 days, beginning with the date on which the PCN was served, or it is not successfully challenged within that period, we may serve a NtO on the owner of the vehicle, requiring payment of the PCN.

Formal Representation stage - Following the issue of an NtO the vehicle owner may make formal representation to us within a period of 28 days.

Appeal stage – If a formal representation is rejected, a owner of the vehicle may further appeal through

the Traffic Penalty Tribunal Service (TPT)) to have the appeal heard by an independent parking adjudicator.

#### **Charge Certificate stage**

Charge Certificates are issued in circumstances where no payment has been received to either PCN or the subsequent NtO, or where an appeal has been rejected and no payment received before the end of the period of 28 days, beginning with the date of the notice of rejection. A Charge Certificate increases the standard PCN charge by 50%.

Debt Registration stage - If a Charge Certificate is not paid within 14 days we may apply to the Traffic Enforcement Centre at Northampton County Court to register the debt as a debt recoverable by Bailiffs. Within Eastleigh an additional stage, the pre-debt registration letter, has been introduced to give motorists a further opportunity to make payment. The process of registering a debt attracts a small charge, levied by the Court, which is subsequently added to the overall total debt. Once a debt is registered, the debtor is sent an Order for Recovery and Witness Statement allowing a further 21 day period to either pay the debt or file a Witness Statement.

A witness statement may be filed on one of four grounds:

- 1. the Notice to Owner was not received
- 2. a formal representation was made to the local authority but the rejection notice was not received
- 3. an appeal was made to the Parking/Traffic Adjudicator but no response has been received
- 4. the penalty charge has been paid in full.

A witness statement can be rejected by the Court and we have the right to challenge the truthfulness of the grounds on which the statement has been filed.

Warrant Registration stage – Following debt registration, failure to either pay the debt in full or complete a valid Witness Statement will result in the authority applying for a Warrant of Execution from

Northampton County Court, Traffic Enforcement Centre. Once a Warrant of Execution has been obtained an instruction will be given to our Bailiff Service provider for certificated bailiffs to collect the outstanding debt.

#### **Challenges, Representations and Appeals**

This section contains information on the process and decision making when considering appeals. This framework is for guidance; however each case will be considered on its own merits.

We have discretion to cancel a PCN at any point in the process even if it is established that a contravention did occur. Where a decision has been made not to cancel a penalty; a written explanation will always be provided together with information on how to challenge the penalty further, if such a stage is available.

When a PCN is issued it contains advice on how the motorist may appeal if they wish to do so. In the first instance, this is termed an informal challenge.

# Appendix 1

Car Park Name	Location	Car Park Type	Control Type	Height Restriction	Total Spaces	Car Spaces	Motor Cycles	Disabled Spaces	Elec Veh Spaces	Parent & Child
FREE CAR PARKS		.,,,,,	./ -				, , , , , ,			
Bursledon Station	Bursledon	Surface	Free		60	60				
Chandler's Ford Station	Chandlers Ford	Surface	Free		17	16	1			
Mortimer Road	Botley (Hants)	Surface	Free	Ś	63	61		2		
New Road	Netley	Surface	Free		29	29				
New Road Social Club	Netley	Surface	Free		24	24				
Bursledon CC / Lowford Centre	Bursledon	Surface	Free		42	38		4		
PAY CAR PARKS										
Bishopstoke Road Playing Fields	Eastleigh	Surface	P&D		79	76	1	2		
Hamble Square	Hamble	Surface	P&D		65	61	1	3		
Hanns Way	Eastleigh	Surface	P&D		19	16		3		
Hedge End Station	Hedge End	Surface	P&D		152	147	2	3		
Leigh Road	Eastleigh	Surface	P&D		36	30		4		2
Mitchell Road Multi-storey	Eastleigh	Multistorey	PoF	2.00m	473	454	1	14	2	2
Romsey Road	Eastleigh	Surface	P&D		48	43	1	4		
Southampton Road	Eastleigh	Surface	P&D	1.98m	41	40	1			
Swan Shopping Centre	Eastleigh	Roof	PoF	2.10m	686	643	2	28		13
Wells Place	Eastleigh	Surface	P&D	2.10m	139	129		10		
PERMIT CAR PARKS										
Dutton Lane	Eastleigh	Surface	Permit		95	95				
PARISH CAR PARKS										
Hamble Parish Council										
Hamble Foreshore	Hamble	Surface	P&D		65	60	1	4		
ON-STREET PAY & DISPLAY BAYS						Bay Length				
Leigh Road Shops	Eastleigh		P&D		20	110				
Leigh Road Park	Eastleigh		P&D							
Leigh Road Point	Eastleigh		P&D		10	53				
Market Street	Eastleigh		P&D		11	62				
Market Street	Eastleigh		P&D		16	87				
Market Street	Eastleigh		P&D		18	97				
High Street	Eastleigh		P&D		5	26				
High Street	Eastleigh		P&D		5	26				
High Street	Eastleigh		P&D		19	103				
Blenheim Road	Eastleigh		P&D		8	42				
Blenheim Road	Eastleigh		P&D		8	43				
Blenheim Road	Eastleigh		P&D		16	89				
Blenheim Road	Eastleigh		P&D		20	110				
Chestnut Avenue	Eastleigh		P&D		72	397				
Falkland Road	Eastleigh		P&D		7	36				
Falkland Road	Eastleigh		P&D		5	28				
Falkland Road	Eastleigh		P&D		5	26				
Stroudley Way	Hedge End		P&D		13	74				
Chickenhall Lane	Eastleigh		P&D							
Chickenhall Lane	Eastleigh		P&D							
Chickenhall Lane	Eastleigh		P&D							
Chickenhall Lane	Eastleigh		P&D			46				

# Appendix 2

### **Contravention periods in Eastleigh**

On-street contraventions

Code	Description	Chg level
01	Parked in a restricted street during prescribed hours	Higher
02	Parked or loading/unloading in a restricted street where waiting and loading/unloading restrictions are in force	Higher
05	Parked after the expiry of paid for time	Lower
06	Parked without clearly displaying a valid pay & display ticket or voucher	Lower
12	Parked in a residents' or shared use parking place or zone without clearly displaying either a permit or voucher or pay & display ticket issued for that place	Higher
16	Parked in a permit space without displaying a valid permit	Higher
19	Parked in a residents' or shared use parking place or zone displaying an invalid permit, an invalid voucher or an invalid pay & display ticket	Lower
21	Parked in a suspended bay or space or part of bay or space	Higher
22	Re-parked in the same parking place or zone within one hour* of leaving	Lower
23	Parked in a parking place or area not designated for that class of vehicle	Higher
24	Not parked correctly within the markings of the bay or space	Lower
25	Parked in a loading place during restricted hours without loading	Higher
26	Parked in a special enforcement area more than 50cm from the edge of the carriageway and not within a designated parking place	Higher
27	Parked in a special enforcement area adjacent to a dropped footway	Higher
30	Parked for longer than permitted	Lower
40	Parked in a designated disabled person's parking place without displaying a valid disabled person's badge in the prescribed manner	Higher
45	Parked on a taxi rank	Higher
46	Stopped where prohibited (on a red route or clearway)	Higher
47	Stopped on a restricted bus stop or stand	Higher
48	Stopped in a restricted area outside a school when prohibited	Higher
49	Parked wholly or partly on a cycle track or lane	Higher
61	A heavy commercial vehicle wholly or partly parked on a footway, verge or land between two carriageways	Higher
62	Parked with one or more wheels on or over a footpath or any part of a road other than a carriageway	Higher
99	Stopped on a pedestrian crossing or crossing area marked by zig zags	Higher

#### Off-street contraventions

Code	Description	Chg level
73	Parked without payment of the parking charge	Lower
80	Parked for longer than the maximum period permitted	Lower
81	Parked in a restricted area in a car park	Higher
82	Parked after the expiry of paid for time	Lower
83	Parked in a car park without clearly displaying a valid pay & display ticket or voucher or parking clock	Lower
84	Parked with additional payment made to extend the stay beyond time first purchased	Lower
85	Parked in a permit bay without clearly displaying a valid permit	Higher
86	Parked beyond the bay markings	Lower
87	Parked in a designated disabled person's parking place without displaying a valid disabled person's badge in the prescribed manner	Higher
89	Vehicle parked exceeds maximum weight or height or length permitted in the area	Higher
90	Re-parked within one hour of leaving a bay or space in a car park	Lower
91	Parked in a car park or area not designated for that class of vehicle	Higher
92	Parked causing an obstruction	Higher

 $<sup>^{</sup>st}$  may be varied to another time period

# Appendix 3

## Implementation dates for residential permit zones

Zone	Area	Implementation date
1	Newtown Road	16 July 2004
2	Factory Road	16 July 2004
3	Derby Road	16 July 2004
4	Arnold Road - odd numbers + remainder of zone 4	16 July 2004
4	Arnold Road - even numbers	9 May 2014
4	Cheriton Road	9 May 2014
4	Chestnut Avenue Flats 39-69	9 May 2014
4	Mansbridge Road	9 May 2014
4	Tichborne Road	9 May 2014
5	Dutton Lane/Barton Road	16 July 2004
6	Campbell Road	16 July 2004
7	Brookwood Ave	24 March 2006
8	Goldsmith/O'Connell Road	24 March 2006
9	Monks Way / Locksley Road	19 November 2007
11	North End Copse (Falkland Road)	01 March 2010
Н1	Hamble	13 October 2008



