

Eastleigh Sports Awards- celebrating 2019

Guidance Notes

This document has been created to highlight the criteria for each category.

The shortlisting process is based only on the information contained on the nomination form so please make your submission as comprehensive as possible. We will not consider any other supporting documents.

Closing date for nominations will be Monday 2 December 2019, 12 Noon

Generic Guidelines

The Awards will be for the achievements made during the sporting year of 2019, with the exception of Service to Sport which will be for service in coaching, officiating or volunteering over a minimum of 10 years. **Please ensure all nominations (with the exception of Service to Sport) reference achievements only in 2019 and not their career history.** Due to the volume and strength of applications that we receive each year, you need to **sell your nominee to the panel**, using the guidance notes to support your application.

Award categories

- Junior Sports person
- Senior Sports person
- Junior Disability Sports person
- Senior Disability Sports person
- Outstanding Personal Achievement Award
- Team of the Year
- Coach of the Year:
Performance & Participation Coach
- Club of the Year
- Volunteer of the Year
- Service to Sport
- Project of the year
- School of The Year:
Primary & Secondary

Eligibility Criteria

All categories are open to non-disabled and disabled nominees with the exception of the Disability Sports person category.

Certain eligibility criteria apply to some of the award categories, as shown below:

- Juniors – nominees must be under 18 years of age on 1 January 2019
- Seniors – nominees must be 18 years and over on 1 January 2019
- Disability – nominees must consider themselves to have a disability or a long term health condition

Outside of the above stated criteria, nominations are open and all submissions will be considered regardless of age, gender or disability.

Completed entry forms

Entry forms can be accessed online via www.eastleigh.gov.uk/sportsawards2019 or you can request a hard copy from sportworks@eastleigh.gov.uk and post to Sports Awards, SportWorks Team, Health & Wellbeing (Floor 2) Eastleigh House, Upper Market St, Eastleigh SO50 9YN

Category Guidelines

What do you need to tell us in your supporting statement?

For each of the categories you are asked to give a supporting statement in no more than 200-500 words. This allows us to assess the relative merits of each nomination. Within the word-count you should explain clearly how the nominee meets the criteria for the award category, which are listed below:

Award categories	Related criteria
Junior Sportsperson Senior Sportsperson Junior Sportsperson - Disability Senior Sportsperson - Disability	<ol style="list-style-type: none">1. Has performed to a high standard in their sport and made a major personal achievement in their sport in 2019.2. Has met or exceeded their performance goals during 2019.3. Has acted as a positive role model and inspiration to others within the Eastleigh Borough.
Outstanding Personal Achievement Award This award will be given to someone who has overcome adversity to make an outstanding individual achievement in their chosen sport or activity.	<ol style="list-style-type: none">1. An individual of any age, who is a participant, coach or volunteer.2. How they have shown great courage and dedication to overcome personal difficulties to make progress in their chosen sport during 2019.3. How they have progressed and achieved their personal goal in their chosen sport during 2019.
Sports Team of the year	<ol style="list-style-type: none">1. Have achieved success and performed at a consistently high level throughout 2019.2. Have demonstrated fair play and a positive sporting attitude over the last 12 months.3. The team have acted as positive role models and an inspiration to others within the Eastleigh Borough.

<p>Coach of the Year-Performance Coach</p> <p>Recognising the outstanding contribution of a coach succeeding in sport through high-quality coaching at a high level of at least Regional standard or above</p>	<ol style="list-style-type: none"> 1. Created an inspiring and motivational environment for participants to achieve their potential 2. Is seen as an outstanding and inspiring role model 3. Demonstrated a commitment to personal development 4. Has supported teams and/or individuals to improve and develop performances at a consistently high level 5. A recognised and current NGB coaching qualification 6. Coaching a sport recognised by Sport England 7. Coaching can be either be in a voluntary or paid capacity
<p>Coach of the Year-Participation Coach</p> <p>Recognising the outstanding contribution of a coach to getting more people started and continuing to play sport through high-quality coaching in a participation setting at a community/grassroots level</p>	<ol style="list-style-type: none"> 1. Created an inspiring and motivation environment for participants to achieve their potential 2. Is seen as an outstanding and inspiring role model 3. Demonstrated a commitment to personal development 4. A recognised and current NGB coaching qualification 5. Coaching a sport recognised by Sport England 6. Coaching can be either be in a voluntary or paid capacity
<p>Club of the Year</p> <p>The Club of the Year Award recognises exceptional commitment to developing a club and the activities and services it offers to its local community.</p>	<ol style="list-style-type: none"> 1. Made a significant impact / achievement/increased participation or delivered a successful project over the past 12 months which has benefitted the local community. 2. Evidence of the club's commitment to developing club members (players, coaches, officials and volunteers) e.g. coach development programmes 3. Demonstrate effective partnership working in the community to make it simpler for participants to be active. 4. Provide evidence of creating an inclusive environment so their sport is available to all e.g. disabled, women and girls, BME 5. Club is likely to have achieved or be working towards Clubmark or similar club accreditation

<p>Volunteer of the Year</p>	<ol style="list-style-type: none"> 1. Has demonstrated enthusiasm and commitment to their sport/club/community during 2019. 2. Has made a significant impact on their sport/club/Community through volunteering during 2019. 3. Has made a positive impact on others through giving their time for free in sport or physical activity 4. Has a sustained period of volunteering 5. This person may have officiated at sports matches or league games
<p>Service to Sport</p>	<ol style="list-style-type: none"> 1. Has contributed significantly to their sport/club over a minimum of 10 years. 2. Has demonstrated long standing commitment and dedication to their sport/club. 3. Has continually inspired and encouraged others during their involvement in their sport/club.
<p>Project of the year</p> <p>This category is to acknowledge and reward a local project that has encouraged communities to be more physically active.</p>	<ol style="list-style-type: none"> 1. Has focussed on targeting inactive groups and developed a successful programme to make users more active. 2. The project must have launched or made significant progress in 2019. 3. Developed an innovative approach to communicate and deliver activity sessions for inactive or less active groups. 4. Must be able to illustrate who the project has reached and the positive impact it has had. 5. Developed a sustainable model to ensure the users continue to be active
<p>School of The Year</p> <p>-Primary School -Secondary School</p> <p>This award will recognise a school that shows exceptional commitment, creativity and innovation to providing a comprehensive programme of physical activity and sport that encourages all pupils to get involved and active at all levels.</p>	<p>We want to hear how your School has:</p> <ol style="list-style-type: none"> 1. Inspired and supported all pupils to reach their active 60 minutes by providing engaging opportunities such as Golden Mile, afterschool clubs, active break-times etc. 2. Provided a variety of competitive opportunities at all levels including personal challenge eg. intra (house v house or class v class) and inter competitions (school v school). 3. Engaged with the School Games Programme eg. attended school games events, applied for School Sports Mark etc. 4. Provided opportunities for pupils to become leaders, ambassadors, and peer mentors in relation to sport and physical activity eg. sports council, sports crew, playground leaders etc.

	<ol style="list-style-type: none">5. Targeted approaches to disadvantaged groups within the school/community.6. Used physical activity, PE and School Sport to support wider agendas within the school environment e.g. links with the community, contributing to health and wellbeing initiatives.7. Looked to continually improve and progress sport and activity for the whole school family.
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If you require further information or clarification about the categories/nomination process please contact: sportworks@eastleigh.gov.uk