

Eastleigh Sports Awards - celebrating 2018

Guidance Notes

This document has been created to highlight the criteria for each category.

The shortlisting selection process is based only on the information contained on the nomination form so please make your submission as comprehensive as possible. Please do not send any other information/supporting documents.

Closing date for nominations is **midday, Monday 3 December 2018**

Generic Guidelines

The awards will be for the achievements made during the sporting year of 2018 with the exception of *Service to Sport* which will be for service in coaching, officiating or volunteering over a minimum of 10 years. **Please ensure all nominations (with the exception of Service to Sport) that you reference achievements only in 2018 and not their entire career history.** Due to the volume and strength of applications that we receive each year, you need to sell your nominee to the panel, using the guidance notes to support your application.

Award categories

- Junior Sports person
- Senior Sports person
- Disability Sports person
- Outstanding Personal Achievement Award
- Team of the Year
- Coach of the Year
- Official of the Year
- Club of the Year
- Volunteer of the Year
- Service to Sport
- Project of the year
- School of The Year

Eligibility Criteria

All categories are open to non-disabled and disabled nominees with the exception of the *Disability Sports person* category.

Certain eligibility criteria apply to some of the award categories, as shown below:

- Juniors – nominees must be under 18 years of age on 1 January 2018
- Seniors – nominees must be 18 years and over on 1 January 2018
- Disability – nominees must consider themselves to have a disability

Outside of the above stated criteria, nominations are open and all submissions will be considered regardless of age, gender or disability.

Completed entry forms

Entry forms can be accessed online via www.eastleigh.gov.uk/sportsawards or you can request a hard copy to be emailed to you via sportworks@eastleigh.gov.uk. Please post hard copies to Sports Awards, SportWorks Team, Health & Wellbeing (Floor 2) Eastleigh House, Upper Market St, Eastleigh SO50 9YN.

Category Guidelines

What do you need to tell us in your supporting statement?

For each of the categories you are asked to give a supporting statement in no more than 200 words (limit set at 1300 characters). This allows us to assess the relative merits of each nomination. Within the 200 words you should explain clearly how the nominee meets the criteria for the award category, which are listed below:

Award categories	Related criteria
Junior Sportsperson Senior Sportsperson Disability Sportsperson	<ol style="list-style-type: none"> 1. Has performed to a high standard in their sport and made a major personal achievement in their sport in 2018. 2. Has met or exceeded their performance goals during 2018. 3. Has acted as a positive role model and inspiration to others within the Eastleigh Borough.
Outstanding Personal Achievement Award This award will be given to someone who has overcome adversity to make an outstanding individual achievement in their chosen sport.	<ol style="list-style-type: none"> 1. An individual of any age, who is a participant, coach or volunteer. 2. How they have shown great courage and dedication to overcome personal difficulties to make progress in their chosen sport during 2018. 3. How they have progressed and achieved their personal goal in their chosen sport during 2018.
Sports Team of the year	<ol style="list-style-type: none"> 1. Have achieved success and performed at a consistently high level throughout 2018. 2. Have demonstrated fair play and a positive sporting attitude over the last 12 months.
Coach of the Year Recognising the outstanding contribution of a coach to getting more people starting, staying and/or succeeding in sport through high-quality coaching whether in a participation setting or on a performance pathway.	<ol style="list-style-type: none"> 1. Created an inspiring and motivation environment for participants to achieve their potential 2. Is seen as an outstanding and inspiring role model 3. Demonstrated a commitment to personal development 4. A recognised and current NGB coaching qualification 5. Coaching a sport recognised by Sport England 6. Coaching can be either be in a voluntary or paid capacity
Official of the Year	<ol style="list-style-type: none"> 1. Has demonstrated a high level of enthusiasm and commitment to officiating/umpiring in their sport during 2018. 2. Has shown a 'professional' attitude and excellent dedication.

<p>Club of the Year The Club of the Year Award recognises exceptional commitment to developing a club and the activities and services it offers to its local community.</p>	<ol style="list-style-type: none"> 1. Made a significant impact / achievement/increased participation or delivered a successful project over the past 12 months which has benefitted the local community. 2. Evidence of the club's commitment to developing club members (players, coaches, officials and volunteers)e.g. coach development programmes 3. Demonstrate effective working with partners in the community to make it simpler for participants to be active. Ensure inclusivity. 4. Club is likely to have achieved or be working towards Clubmark or similar club accreditation
<p>Volunteer of the Year</p>	<ol style="list-style-type: none"> 1. Has demonstrated enthusiasm and commitment to their sport/club/community during 2018. 2. Has made a significant impact on their sport/club/Community through volunteering during 2018. 3. Has made a positive impact on others through giving their time for free in sport or physical activity
<p>Service to Sport</p>	<ol style="list-style-type: none"> 1. Has contributed significantly to their sport/club over a minimum of 10 years. 2. Has demonstrated long standing commitment and dedication to their sport/club. 3. Has continually inspired and encouraged others during their involvement in their sport/club.
<p>Project of the year This is category is to acknowledge and reward a local project that has encouraged communities to be more physically active.</p>	<ol style="list-style-type: none"> 1. Has focussed on targeting inactive groups and developed a successful programme to make users more active. 2. The project must have launched or made significant progress in 2018. 3. Developed an innovative approach to communicate and deliver activity sessions for hard to reach groups 4. Must be able to illustrate who the project has reached and the positive impact it has had. 5. Developed a sustainable model to ensure the users continue to be active
<p>School of The Year -Primary School -Secondary School Recognising a school that provides exceptional commitment, creativity and innovation to providing a comprehensive programme of physical activity and sport that encourages all pupils to get involved and active at all levels.</p>	<ol style="list-style-type: none"> 1. Actively inspired to support all pupils towards reaching their active 60 minutes a day by providing engaging opportunities such as Golden Miles, afterschool clubs, active break-times etc. 2. Provided a variety of competitive opportunities at all levels. 3. Provided opportunities for pupils to become leaders, ambassadors, peer mentors in terms of sport and physical activity. 4. Targeted approaches to disadvantage groups within the school / community 5. Using physical activity, PE and School Sport to support wider agendas within the school environment. 6. Proactively looked to continually improve and progress.

If you require further information or clarification about the categories/nomination process please contact: sportworks@eastleigh.gov.uk

