

BURSLEDON HAMBLE-LE-RICE & HOUND COMMUNITY GRANTS APPLICATION FORM

Dear Applicant

Thank you for taking time to complete this application. Your application will be referred to the Bursledon, Hamble-le-Rice & Hound Local Area Committee for consideration.

1. Name of organisation:

2. If your organisation operates from a building please give the address and web address if applicable:

3. Name and address of the person making this application:

Contact telephone number:

Email:

Position in organisation:

4. Is the organisation a registered charity?
YES/NO

4a. If yes, please give charity number:

5. Purpose/objectives of organisation:

5a. Please outline how your organisation improves the quality of life of the residents of Eastleigh Borough, particularly how you meet the Council's priorities of promoting health, prosperity and the environment. (For more information see www.eastleigh.gov.uk/corporate plan).

5b. How many people attend your group or benefit from your service?

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5c. How many are from Bursledon, Hamble-le-Rice and Hound?

.....

6. How much grant funding are you seeking from this application? £
(Usual maximum Local Area Committee grant - £500)

6a. What is the total cost of your service or project? £

6b. Please give a breakdown of how the grant will be spent:

6c. What objectives will be met, what outcomes will be achieved?

7. Have you applied to or do you intend to apply to any other organisations for grant aid/funding for the coming year? **YES/NO**

7a. If yes, please state who else you have applied to and the outcome if known:

Note: Provision of a grant in any year does not imply any future funding. Applicants/Organisations are encouraged to consider fundraising from a range of sources. For more information please contact One Community on 023 8090 2400 or www.1community.org.uk

7b. Please state amount of financial assistance received from Eastleigh Borough Council in the last 12 months:

7c. What are the total assets held by your organisation?

7d. Please explain how you intend to spend any reserves you have?

8. What is your estimated income for the coming year?

9. What is your estimated expenditure for the coming year?

- 10a.** If your organisation works with children or vulnerable adults do you have appropriate policies and procedures in place, and have you carried out appropriate checks or are you in the process of doing so? **YES/NO**
- 10b.** Do you have appropriate insurance for your service/activities **YES/NO**
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- 11.** Please confirm that your organisation is willing to be a partner to the Eastleigh Compact. **YES/NO**

If **NO** please note this is a **requirement of all applicants**. A certificate confirming membership of Eastleigh Compact will be sent to you in due course.

- * ***For groups working with vulnerable people it is important that you carry out the appropriate checks on staff and volunteers.***
- * ***Please note on signing this document you agree to use the grant for the purpose for which it was intended. If the grant is not used for the purpose it must be repaid in full.***
- * ***You also agree to including Eastleigh Borough Council in any publicity or press material.***

Signature **Date**

List of supporting information

PLEASE INCLUDE & RETURN:

- a) **this completed application form;**
 - b) **a copy of the most recent accounts and a recent bank statement (COMPULSORY);**
 - c) *** a copy of the constitution or other governing instrument;**
 - d) *** a copy of your equal opportunities policy/statement**
 - e) *** a copy of your Safeguarding Policy (if appropriate)**
 - f) **equal opportunities monitoring information (optional)**
- * **If we have previously seen a copy of c), d) and e) we do not need to see them again.**

Applications without this supporting information will be refused.

Please return to:

Becky Wiseman
Local Area Team
Eastleigh Borough Council
Eastleigh House

Upper Market Street
Eastleigh SO50 9YN
e-mail: becky.wiseman@eastleigh.gov.uk