

## CHANDLER'S FORD & HILTINGBURY COMMUNITY GRANTS APPLICATION FORM

Dear Applicant

Thank you for taking time to complete this application. Your application will be referred to the Chandler's Ford Local Area Committee for consideration. **(Please note applications for CFH grants can be submitted at anytime of the year)**

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1. Name of organisation:

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2. If your organisation operates from a building please give the address:

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3. Name and address of the person making this application:

Contact telephone number:

**Email:**

Position in organisation:

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4. Is the organisation a registered charity?  
**YES/NO**

4a. If yes, please give charity number:

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5. Purpose/objectives of organisation:

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5a. Please outline how your organisation improves the quality of life of the residents of Eastleigh Borough, particularly how you meet the Council's priorities of promoting health, prosperity, the environment, community development and community involvement.

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5b. How many people attend your group or benefit from your service?

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5c. How many are from Chandlers Ford & Hiltingbury?

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**6.** How much grant funding are you seeking from this application? £ .....

(Usual maximum Local Area Committee grant - £500)

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**6a.** What is the total cost of your service or project? £ .....

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**6b.** Please give a breakdown of how the grant will be spent:

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**7.** Have you applied to or do you intend to apply to any other organisations for grant aid/funding for the coming year? **YES/NO**

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**7a.** If yes, please state who else you have applied to and the outcome if known:

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**7b.** Please state amount of financial assistance received from Eastleigh Borough in the last 12 months:

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**7c.** What are the total reserves held by your organisation?

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**7d.** Please explain how you intend to spend any reserves you have?

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**8.** What is your estimated income for the coming year?

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**9.** What is your estimated expenditure for the coming year? Please supply your annual running costs for the last 5 years (or as many as you have if your organization is less than 5 years old).

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10. If your organisation works with children or vulnerable adults have you carried out appropriate checks or are you in the process of doing so?

YES/NO

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11. Please confirm that your organisation is willing to be a partner to the Eastleigh Compact.

YES/NO

If **NO** please note this is **a requirement of all applicants**. A certificate confirming membership of Eastleigh Compact will be sent to you in due course.

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\* ***For groups working with vulnerable people it is important that you carry out the appropriate checks on staff and volunteers.***

\* ***Please note on signing this document you agree to use the grant for the purpose for which it was intended. If the grant is not used for the purpose it must be repaid in full.***

Signature ..... Date .....

List of supporting information.

**PLEASE INCLUDE & RETURN:**

- a) a completed application form;
- b) a copy of the most recent accounts and a recent bank statement (COMPULSORY);
- c) a copy of the constitution or other governing instrument;
- d) a copy of your equal opportunities policy/statement
- e) a copy of your safeguarding policy (if appropriate)
- f) monitoring information (optional)

***Applications without this supporting information will be refused.***

**Please return to:**

Narinder Phagura  
Local Area Team  
Eastleigh Borough Council  
Eastleigh House  
Upper Market Street  
Eastleigh SO50 9YN

e-mail: [narinder.phagura@eastleigh.gov.uk](mailto:narinder.phagura@eastleigh.gov.uk)