

**CODE OF PRACTICE
FOR MARKETS AND BOOT FAIRS**

**Full business or company name of market organiser:
Eastleigh Borough Council**

Address of organiser: Eastleigh House, Upper Market Street, Eastleigh, SO50 9YN

Telephone: 02380 688000 Fax:

Email: market@eastleigh.gov.uk

Market Venue(s): Leigh Road Precinct, Eastleigh, SO50 9FF

In order to secure a safe and legal market and business environment the market organiser agrees to the following Code of Practice:

Working with Trading Standards

1. Provide to Trading Standards, within a reasonable notice period, details of all occasional markets, boot fairs and similar events to be held in Eastleigh.
2. Liaise with, and take advice from, Trading Standards on any matters relevant to this Code of Practice or other legal issues relating to the supply of goods at the venue.

Protecting Shoppers and Legitimate Traders from Illegal Goods

3. Prohibit the supply of illegal goods, which include stolen goods, suspected stolen goods, counterfeit goods, unsafe goods, tobacco goods (duty unpaid), alcoholic goods (without licence), fireworks (sold otherwise than in accordance with code and regulations), offensive weapons and items of a pornographic nature.
4. Manage the venue effectively and take reasonable steps to patrol and monitor the venue; act on information from trade mark and copyright holders and other agencies that may highlight the sale of illegal goods; exclude suspected sellers of illegal goods; and remove sellers found to be selling illegal goods or colluding with sellers of illegal goods. Where such sellers refuse to co-operate with the directions of the market organiser, seek assistance from Trading Standards or other relevant authorities.

5. Notify Trading Standards of any suspected sellers of illegal goods together with details of their identities and vehicles wherever possible.

Be Aware of who is trading

6. Obtain, and regularly update, a fully completed application form for every stall holder at the market, whether they are permanent, temporary or casual, including taking proof of identity, address and vehicle registration details.

7. Obtain the same details for any individuals that will be manning the stall in the stall holder's absence.

8. Display prominently at the front of each stall, the stall reference number and trader ID.

9. Prohibit traders who refuse to supply or display the information required in 6, 7 and 8 above, from trading.

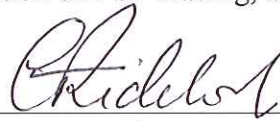
Communicate the Market's Commitment to Fair Trading.

10. Display consumer advice posters, and the market's Code of Practice certificate, supplied by Trading Standards, at entrances and exits and other agreed points on the venue site.

11. Ensure all staff employed at the venue are aware of this Code of Practice and its requirements. All security staff shall be employed in compliance with the provisions of the Private Security Industry Act 2001.

12. Make sure that all traders, on completion of their application form, are provided with a copy of the Code of Practice and information on Fair Trading, available from Trading Standards.

Signed on behalf of the market organiser:



Date: 6/6/16.

Full Name: Guy Riddoch

Position: Eastleigh Area Co-ordinator

*Eastleigh Borough Council
Eastleigh House
Upper Market Street
Eastleigh
SO50 9YN*