

# Privacy Notice for the Local Government Reorganisation Data Hub

This notice sets out how Eastleigh Borough Council (EBC) intends to use personal data in relation to the “Data Hub” used for the purposes of Local Government Reorganisation (LGR) and devolution.

The Data Hub is an arrangement between Basingstoke and Deane Borough Council (BDBC), Eastleigh Borough Council (EBC), Fareham Borough Council (FBC), Gosport Borough Council (GBC), Hart District Council (HDC), Havant Borough Council (HBC), New Forest District Council (NFDC), Portsmouth City Council (PCC), Rushmoor Borough Council (RBC), Southampton City Council (SCC), Test Valley Borough Council (TVBC) and Winchester City Council (WCC), collectively referred to as “the Councils”, to carry out a number of activities in preparation for the establishment of new unitary authorities in Hampshire. These activities include:

- Communicating regarding the proposed and actual reorganisation of local government;
- Preparing the establishment of new unitary authorities in accordance with the decision taken by HM Government relating to LGR;
- Creating and maintained a Data Hub which provides:
  - A single, trusted source of data by standardising and centralising information once for multiple purposes, reducing duplication while enabling smooth data flow across the LGR programme; and
  - The data required for informed planning and transformation ensuring the parties can make decisions confidently and efficiently.

This is the “Agreed Purpose”.

The Councils are Joint Controllers for the personal data being processed as part of the Data Hub.

Eastleigh Borough Council (EBC) is committed to protecting and respecting the privacy of your personal data. As a registered Data Controller (Reg. no. Z7118863) we comply with the General Data Protection Regulations 2018 (GDPR). Our full privacy notice can be found at [www.eastleigh.gov.uk/privacy](http://www.eastleigh.gov.uk/privacy).

## Why do we need your personal information?

Category of personal data we may request includes:	Purpose of requesting information:
Data about Council employees including: <ul style="list-style-type: none"> <li>• Job role title</li> <li>• Post number</li> <li>• Contractual notice period</li> <li>• Contractual basis</li> <li>• Hours</li> <li>• Full Time Equivalent (FTE)</li> <li>• Grade</li> <li>• Team, Department and/or Directorate</li> <li>• FTE annual pay</li> <li>• Length of service (both with the Council and Local Government as a whole)</li> <li>• Pay band</li> </ul>	The data is processed to support the establishment and organisation of the new unitary authorities across Hampshire, and through the data hub will ensure a single, trusted source of data that can be used to inform planning and transformation decisions confidently and effectively.
Who we may share your data with includes but is not limited to:	Southampton City Council as the host authority for the LGR Data Hub, but also Basingstoke & Deane Borough Council for the analysis of data.  Other local authorities that a privy to the LGR Data Hub Agreement
Lawful basis for using your personal data:	Article 6(1)(e) – processing of personal data is necessary for the performance of a task carried out in the public interest.
Lawful basis for using your special personal data	Special categories of personal data will not be processed as part of this Agreement, and therefore an Article 9 exemption is not required.

## Who we might share your information with

Your personal information will be treated as confidential, but it may be shared with other Council services in order to provide services, meet our legal obligations as a Local Authority, ensure our records are accurate and up-to-date and improve the standard of the services we deliver. It may also be shared with external organisations involved in delivering services on our behalf where the Council has a lawful basis to do so. We will only use your information in ways which are permitted by the General Data Protection Regulation and the UK Data Protection law.

- The Council has a duty to protect the public funds it administers and may use the information you have provided or share it with other bodies for the purpose of preventing and detecting fraud. This includes participation in the Cabinet Office [National Fraud Initiative](#).
- We will NOT use your personal data for marketing products or services.

In the course of conducting our business, we may from time to time conduct voluntary surveys to collect information about how our services are performing, what improvements we could make and other information about the demographics and make-up of the borough. Only statistical information is ever shared, used or analysed from these surveys.

## How long we keep your data

We retain your personal information for as long as necessary to fulfil the purposes we collected it for, including for the purpose of satisfying any legal, accounting or reporting requirements, or to fulfil statutory obligations. Once the necessity around setting up the new unitary authorities has ceased, the personal data will be deleted from the LGR Data Hub.

## Data Processors

Data processors are third parties who provide certain parts of our services for us. The Councils have contracts in place with them and they cannot do anything with your personal data unless we have instructed them to do so. Our current data processors for the LGR Data Hub service are:

- KPMG – to advise the Councils on the “Agreed Purpose”. Their privacy notice can be found [here](#).

## Data Protection Officer

If you wish to ask us anything about data protection, ask for a copy of your data or you have a complaint about how we have used or looked after your data, you can contact our Data Protection Officer at:

Data Protection Officer  
Eastleigh Borough Council  
Eastleigh House  
Upper Market Street  
Eastleigh SO50 9YN

Email: [DP@eastleigh.gov.uk](mailto:DP@eastleigh.gov.uk)

You may also contact the Data Protection Officer to exercise your right to have your personal data rectified, erased, to have processing of your data restricted, to object to processing of your personal data, as well as the right to data portability. Exercise of your data subject rights will be in line with applicable articles under UK GDPR and sections under the Data Protection Act 2018.

For more information on Data Protection in general, or if you wish to make a complaint relating to how your personal data has been used, please contact:

Information Commissioner's Office (ICO)  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AX

Website: [www.ico.org.uk](http://www.ico.org.uk)

Email: [casework@ico.org.uk](mailto:casework@ico.org.uk)