

Notice of Key Decision Not included on the Forward Plan

A copy of this notice must be made available to the public at Eastleigh House and published on the Council's website as soon as reasonably practicable.

Notice is hereby given that it is intended that Cabinet will make the following key decision which has not been listed on the forward plan.*

Date of Notice:	Thursday, 5 March 2026
Decision Type:	Key decision – financial impact >£50,000
Details of Decision:	To consider the fixed price lump sum for parcels 3A and 4A of the Lower Acre and continuation of the contract with Wates Construction Ltd.
Scrutiny:	Audit and Resources Committee Monday, 16 March 2026
Decision to be taken by:	Cabinet Thursday, 19 March 2026
Notice given to chairperson of the relevant overview and scrutiny panel:	Email from the Monitoring Officer to Councillor Steve Holes, Chair of Audit and Resources Committee, Thursday 5 March 2026
Reason for not listing on the forward plan:	The decision was not foreseen. Due to the pre-election period, the next Cabinet meeting is not scheduled until Thursday, 21 May 2026 and a delay in decision making will impact the One Horton Heath Delivery Programme and Business Plan.

Signed: *J E Cassar*

Date: 5 March 2026

Joanne Cassar
 Service Director Governance and Support (Monitoring Officer)

**see extract of the Rules of Procedure in the annexe below*

Extract from the Council's Constitution – Rules of Procedure

14.0 Procedure before Taking Key Decisions

Subject to Rule 16 (general exception) and Rule 17 (special urgency), a key decision may not be taken unless:

- a) a notice (called here a Forward Plan) has been published in connection with the matter in question;
- b) at least 28 clear days have elapsed since the publication of the Forward Plan; and
- c) where the decision is to be taken at a meeting of the Cabinet or its Committees, notice of the meeting has been given in accordance with Rule 4 (notice of meetings).

The Forward Plan

15.01 Period of Forward Plan

Forward plans will be prepared on a monthly basis by the Democratic Services Manager to cover a period of four months.

15.02 Contents of Forward Plan

The forward plan will contain matters which the Leader has reason to believe will be the subject of a key decision to be taken by the Cabinet, a Committee of the Cabinet, individual members of the Cabinet, staff, Area Committees or under joint arrangements in the course of the discharge of a Cabinet function during the period covered by the plan. It will describe the following particulars in so far as the information is available or might reasonably be obtained:

- a) the matter in respect of which a decision is to be made;
- b) where the decision taker is an individual their name and title, if any and where the decision taker is a body, its name and details of membership;
- c) the date on which, or the period within which, the decision will be taken;
- d) a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the decision is to be made;
- e) the address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available;
- f) that other documents relevant to those matters may be submitted to the decision maker;
- g) the procedure for requesting details of those documents (if any) as they become available.

Exempt information need not be included in a forward plan and confidential information cannot be included.

16.0 General Exception

If a matter which is likely to be a key decision has not been included in the forward plan, then subject to Rule 17 (special urgency), the decision may still be taken:

- a) where the Monitoring Officer has informed the chairperson of the relevant overview and scrutiny panel or, if there is no such person, each member of the relevant overview and scrutiny panel by notice in writing, of the matter about which the decision is to be made;
- b) where the proper officer has made available at Eastleigh House for inspection by the public and published on the Council's website a copy of the notice given pursuant to sub-paragraph (a); and
- c) after five clear working days have elapsed following the day on which the proper officer made available the notice referred to in sub-paragraph (b).

As soon as reasonably practicable after the proper officer has complied with the above they must:

- (a) make available at Eastleigh House a notice setting out the reasons why compliance with Rule 14 is impracticable; and
- (b) publish that notice on the Council's website.