**LICENSING ACT 2003, SECTION 127**

**PERSONAL LICENCE HOLDER  
NOTIFICATION OF CHANGE OF NAME OR ADDRESS**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PERSONAL LICENCE NUMBER:** **- important – please complete** | | | | | | | | | | | |
| **PREVIOUS NAME DETAILS: *(from my existing personal licence)*** | | | | | | | | | | | |
| Title: | | Mr. | Mrs. | | Miss | Ms. | | | | Other: | |
| Surname: | | | | | | | | Forename(s): | | | |
| **PREVIOUS ADDRESS DETAILS: *(from my existing personal licence)*** | | | | | | | | | | | |
|  | | | | | | | | | | | |
| **NEW NAME DETAILS: (you must attach supporting legal documentation)** | | | | | | | | | | | |
| Title: | | Mr. | Mrs. | | Miss | Ms. | | | | Other: | |
| Surname: | | | | | | | | Forename(s): | | | |
| **NEW ADDRESS DETAILS:** | | | | | | | | | | | |
|  | | | | | | | | | | | |
| *Your updated personal licence will be forwarded to this address* | | | | | | | | | | | |
| **I enclose both my current personal licence badge and paper counterpart:**  **or** | | | | | | | | | | | |
| **I am unable to provide both of my current personal licence badge and paper counterpart because:** | | | | | | | | | | | |
| **CONTACT DETAILS:** | | | | | | | | | | | |
| Daytime ‘phone no: | | | |  | | | Email: | | | |  |
| **I hereby declare that the information contained in this form is correct to the best of my knowledge and belief.** | | | | | | | | | | | |
| **SIGNATURE:** | | | | | | | | **DATE:** | | | |
| I enclose: | | | | | | | | | | | |
|  | Payment of £10.50 (cheques payable to *Eastleigh Borough Council*) for the prescribed fee, together with | | | | | | | | | | |
|  | Either my original personal licence badge and paper counterpart or a statement in writing (above) of the reasons that I am unable to provide either or both of these documents. | | | | | | | | | | |
|  |  | | | | | | | | | | |
| When completed, please send to: | | | | | | | | | Personal callers only: | | |
| The Licensing Team Southampton and Eastleigh Licensing Partnership PO Box 1767 Southampton SO18 9LA | | | | | | | | | The Licensing Team Southampton and Eastleigh Licensing Partnership Civic Centre Southampton SO14 7LY | | |
| **Do not forget to enclose the fee** | | | | | | | | | | | |