**LICENSING ACT 2003, SECTION 127**

**PERSONAL LICENCE HOLDER
NOTIFICATION OF CHANGE OF NAME OR ADDRESS**

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| **PERSONAL LICENCE NUMBER:** **- important – please complete** |
| **PREVIOUS NAME DETAILS: *(from my existing personal licence)*** |
| Title: | Mr. [ ]  | Mrs. [ ]  | Miss [ ]  | Ms. [ ]  | Other:       |
| Surname:       | Forename(s):       |
| **PREVIOUS ADDRESS DETAILS: *(from my existing personal licence)*** |
|       |
| **NEW NAME DETAILS: (you must attach supporting legal documentation)** |
| Title: | Mr. [ ]  | Mrs. [ ]  | Miss [ ]  | Ms. [ ]  | Other:       |
| Surname:       | Forename(s):       |
| **NEW ADDRESS DETAILS:** |
|       |
| *Your updated personal licence will be forwarded to this address* |
| **I enclose both my current personal licence badge and paper counterpart:** **[ ]  or** |
| **I am unable to provide both of my current personal licence badge and paper counterpart because:**       |
| **CONTACT DETAILS:** |
| Daytime ‘phone no: |       | Email: |       |
| **I hereby declare that the information contained in this form is correct to the best of my knowledge and belief.** |
| **SIGNATURE:**       | **DATE:**       |
| I enclose: |
|  | Payment of £10.50 (cheques payable to *Eastleigh Borough Council*) for the prescribed fee, together with |
|  | Either my original personal licence badge and paper counterpart or a statement in writing (above) of the reasons that I am unable to provide either or both of these documents. |
|  |  |
| When completed, please send to: | Personal callers only: |
| The Licensing TeamSouthampton and Eastleigh Licensing PartnershipPO Box 1767Southampton SO18 9LA | The Licensing TeamSouthampton and Eastleigh Licensing PartnershipCivic CentreSouthampton SO14 7LY |
| **Do not forget to enclose the fee** |