

SPECIFIC STAFF DELEGATIONS

- A. The transfer of the following responsibilities from the Commercial Services Manager to the Head of Transportation and Engineering:
- The issue and revocation of parking permits for residents, businesses, visitors and carers for any resident parking scheme in the Borough within the policy of the Council.
 - ~~The issue and withdrawal of "notices to pay excess charge" and "notices of offence" served under the provisions of the Council's orders regulating car parks where the Commercial Services Manager is satisfied there are adequate mitigating circumstances.~~
 - The cancellation, as appropriate, of penalty charge notices which have been issued on or off the streets under the Road Traffic Act 1991/ Traffic Management Act 2004
 - To register any unpaid parking fines from the implementation of the Road Traffic Act 1991/ Traffic Management Act 2004 with the Traffic Enforcement Centre, so as to enforce the charge by requesting a warrant, and, on issue of that, to employ certificated bailiffs to execute the warrant.
- B. The additional of the following responsibility to the Head of Legal and Democratic Services:
- To enter into agreements in respect of parking adjudication.
- C. The replacement of the Head of Building Control and the subsequent responsibilities with:

BUILDING CONTROL MANAGER

(These functions are held by Southampton City Council under a partnership agreement)

1. The administration of the Building Regulations and other related legislation to include:
 - (i) Hampshire Act 1980
 - (ii) Sustainable and Secure Buildings Act 2004
 - (iii) Safety at Sports Grounds Act 1975
 - (iv) Disability Discrimination Act 1995
 - (v) Licensing Act 2003
 - (vi) Local Govt (Misc Provisions) Act 1982
 - (vii) Clean Neighbourhoods and Environment Act 2005
2. Power to deal with dangerous structures.

3. The approval and extension for temporary periods not exceeding three years of buildings constructed of short-lived materials.
- D. The amendment of the responsibilities delegated to the Principal Valuer as shown below:

PRINCIPAL VALUER

1. The approval of:
 - (a) All non-contentious leases, licences, tenancy, rent reviews for terms up to **125 years**, at rentals up to ~~£25,000~~ **£200,000** a year exclusive, where the principle of letting has been approved by the Cabinet or relevant Committee.
 - (b) The purchase of land required for highway schemes under the Highways Agency Agreement up to £10,000 in value subject to approval by the Cabinet or relevant Committee and the Hampshire County Council, and to the availability of finance.
 - (c) The purchase of land up to ~~£50,000~~ **£1,000,000** in value, subject to Cabinet or Committee approval having been obtained for the scheme and the availability of finance.
 - (d) Disturbance payments up to ~~£2,500~~ **£10,000** subject to the scheme having been approved by the Cabinet or appropriate Committee.
 - (e) Home loss payments complying with the provisions of the Land Compensation Act 1993 of 10% of the market value of the property, subject to a minimum of £1,500 and a maximum of £15,000 payable in advance the statutory minimum and maximum payments current at the time.**
 - (f) The granting of easements up to ~~£10,000~~ **£50,000** in value, subject where appropriate, to the agreement of the holding Committee.
 - (g) The sale of freehold reversions to the leaseholders.
 - (h) Incidental approvals and consents under conveyances, transfers, leases and temporary lettings, to include variations, assignments, sub-lettings and Landlords' consent.
 - (i) The granting of approvals and consents under conveyances, leases, agreements and temporary lettings of properties purchased for redevelopment.
 - (j) The acceptance of dedications of land for the improvement or construction of highways on payment of surveyors' fees and any necessary accommodation works.
 - (k) The conduct of negotiations for the purchase of properties in mortgage hardship cases and the making of any necessary tenancy arrangements.

*In consultation with the Cabinet Member for **Social Policy and Resources***

 - (l) Non contentious sales up to £10,000 £1,000,000 where approved in principle by the holding Committee Cabinet.**
 - (m) Free dedication to the highway authority of small areas of Borough-owned land required for highway purposes in connection with schemes approved by the holding Committee.