

Appendix B

Discretionary Powers given to Civil Enforcement Officers

Topic	Issue	Discretion
Blue Badges	Out of date by less than a month	Do Not Issue PCN
Expired P&D Ticket	Driver returns within ten minutes of expiry time on P&D car park Ticket. five minutes of the expiry on a P& D on street ticket.	Do Not Issue PCN
Funerals	Where details are known.	Stay away from area.
Funerals	Where details are not known	Do Not Issue PCN
Market Traders Vehicles	P&D Ticket purchased at reduced value, in Car Parks only.	Do Not Issue PCN
No Permit or Ticket	Driver returns within 10 minutes with Valid Permit or Ticket	Do Not Issue PCN
No Permit or Ticket	Driver with vehicle is asked to purchase ticket or leave and does so.	Do Not Issue PCN
Out of Order P&D Machines	All machines in location (Car Park or Street)	Do Not Issue PCN
Overstays	Vehicles overstaying by prior agreement and displaying a valid P&D ticket	Do Not Issue PCN
Undertakers	Preparing vehicle for a funeral	Do Not Issue PCN
Verbal Dispensation	Vehicle being used in conjunction with work, where regular trips to vehicle, for parts etc, is required and the work is not expected to be of more 120 minutes duration from when first seen.	Do Not Issue PCN. Advise office for dissemination to other CEO's
Verbal Dispensation	Driver seen exiting vehicle, with clear mobility problems, should be given longer than usual 5 minutes to obtain change or purchase ticket.	Exercise longer observation period of 10-15 minutes
Verbal Dispensation	In "emergency" situations where the Town Centre Office is closed and the driver is therefore unable to obtain temporary permits.	Do Not Issue PCN. Advise office for dissemination to other CEO's

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