**Part A - About the group making the nomination**

**A1. Organisation’s name and address**

|  |  |
| --- | --- |
| **Name of Organisation** | Click here to enter text. |

**A2. Contact details**

|  |  |
| --- | --- |
| Name | Click here to enter text. |
| **Position in Organisation** | Click here to enter text. |
| **Address**  | Click here to enter text. |
| **Post Code** | Click here to enter text. |
| **Telephone No.** | Click here to enter text. |
| **Email Address** | Click here to enter text. |

|  |  |
| --- | --- |
| **A3. Type of organisation** | **Please checkbox** |
| **A.** Town or Parish council |[ ]
| **B.** Body designated as a neighbourhood forum under the Town and Country Planning Act |[ ]
| **C.** Unincorporated body with at least 21 individual members and which does not distribute any surplus it makes to its members (**Pleas see Appendix 1**) |[ ]
| **D.** Charity |[ ]
| **E.** Company limited by guarantee which does not distribute any surplus it makes to its members |[ ]
| **F.** Industrial and provident society which does not distribute any surplus it makes to its members |[ ]
| **G.** Community interest company |[ ]
| **H.** Other – please detail |[ ]

**Registration Number (if applicable)**

|  |
| --- |
|  |

## A4. Local Connection

**For organisations other than Town/Parish Councils, please provide copies of all relevant pieces of documentation**, to show that the organisation is concerned with the area covered by Eastleigh Borough Council, or a neighbouring local authority (i.e. is based in or is responsible for covering the area). **Not applicable to Parish councils**.

|  |
| --- |
| **For groups identified in Part A3 as categories C, E or F. In making this nomination you declaring that:**1. Your organisation does not distribute any surplus to its members; and
2. Any surplus that it does make is wholly or partly applied for the benefit of this local authority’s area or a neighbouring authority’s area.

**Declaration**[ ] **I confirm on behalf of the organisation that I represent, that the orgarnisation does not distribute any surplus it makes to its members, and any surplus it makes is wholly or partly applied for the benefit of the Borough of Eastleigh or a neighbouring authority’s area.** |

|  |  |
| --- | --- |
| **Please provide a copy of the following as relevant to your organisation** | **Please tick all that have been provided** |
| Memorandum of Association  |[ ]
| Articles of Association |[ ]
| Companies House return |[ ]
| Trust Deed |[ ]
| Constitution / Terms of reference |[ ]
| Standing Orders |[ ]
| Interest Statement for Community Interest Company |[ ]
| Unincorporated body list of 21 individual members full names and addresses |[ ]
| Other |[ ]

**Please provide details of other paperwork provided**

|  |
| --- |
| Click here to enter text. |

**Part B – About the asset being nominated for inclusion in the list of assets of community value**

**B1. Name and address of asset being nominated**

|  |  |
| --- | --- |
| Name  | Click here to enter text. |
| Address  | Click here to enter text. |
| Post Code | Click here to enter text. |

**B2. Maps and drawings**

Please provide information which helps to clarify the exact location and the extent of the asset being nominated. This could include:

* where the land is registered, the Land Registry Title Information documents and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
* a written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site.
* a drawing or sketch map with boundaries clearly marked in red

**B2. Current use of asset**

1. What is the **current primary use** of the asset?

|  |
| --- |
|  |

1. Do you consider that the current and primary use of the asset furthers the social wellbeing or cultural, recreational or sporting interests of the local community?

**Yes** [ ] If yes please continue

**No** [ ] If no please go to question B3

1. Please explain how the current and primary use of the asset furthers the social wellbeing or cultural, recreational or sporting interests of the local community. Please provide any documentary evidence in support of this (e.g. *posters, leaflets* etc.).

|  |
| --- |
| Click here to enter text.*Please provide evidence in the form of the range of activities/events undertaken, the community role it plays, how well the building/property/land is used and regarded by the community, impacts on the social wellbeing of the local community, equalities impact on different groups in the local community, other miscellaneous of the assets and the likely impact on the community if the use ceases* |

1. Over what period is this main use of the asset anticipated to continue?

|  |
| --- |
| Click here to enter text. |

1. Does the local community have legal and authorised use of the land or property?

**Yes** [ ]

**No** [ ]

**B3. Questions for assets not currently used for community benefit**

1. If the main use of the asset does not currently further the social wellbeing or cultural, recreational or sporting interests of the local community, did it do so at some stage in the recent past?

**Yes** [ ]

**No** [ ]

1. Please explain how the asset was used in the past and dates of this usage

|  |
| --- |
| Click here to enter text.*Please provide evidence in the form of the range of activities/events to be undertaken at the property, use by the community, how well the building/property/land is to be used by the community, impacts on the social wellbeing of the local community, equalities impact on different groups in the local community, other miscellaneous of the assets and the likely impact on the community envisaged over the next 5 years* |

1. How do you anticipate that the asset would return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?

|  |
| --- |
| Click here to enter text. |

1. When do you consider that the asset could realistically return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?

|  |
| --- |
|  |

**B4. Owner and occupier details (Please provide all information available to you)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **Address** |  |
| **Owner/s** | Click here to enter text. | Click here to enter text. | [ ] Current[ ] Last known[ ] Not known  |
| **Lawful occupiers** | Click here to enter text. | Click here to enter text. | [ ] Current[ ] Last known[ ] Not known |
| **Holder/s of freehold estate** **(if not the owner)** | Click here to enter text. | Click here to enter text. | [ ] Current[ ] Last known[ ] Not known |
| **Holder/s of any leasehold estate** | Click here to enter text. | Click here to enter text. | [ ] Current[ ] Last known[ ] Not known |

**B5. Further information**

This information will help us to consider the nomination (it is not essential to answer these questions but they reflect part of the criteria which will be used to consider the nomination). Any information you can supply will help to speed up this process.

|  |  |  |
| --- | --- | --- |
| 1. Is the asset used wholly or partly as a residence?
 | Yes[ ] No[ ]  |  |
| 1. Is the asset covered by the Caravan Sites and Control of Development Act 1960?
 | Yes[ ] No[ ]  |  |
| 1. Is the asset defined as operational land under section 263 of the Town and Country planning Act 1990, owned by statutory undertakers such as utility companies?
 | Yes[ ] No[ ]  |  |

1. Please provide any further information to support why you feel that Eastleigh Borough Council should conclude that the asset is of ‘community value’

|  |
| --- |
| Click here to enter text. |

**Please send your completed form to:**

**Eastleigh Borough Council**

**Community Right to Bid**

**Eastleigh House, Upper Market Street SO50 9YN** *or*

**Email: Diccon.Bright@eastleigh.gov.uk**

**Signature**

|  |
| --- |
| Click here to enter text. |

(If submitting electronically please type full name)

**Date**

|  |
| --- |
| Click here to enter a date. |

**By signing your name here (if submitting by post) or typing it (if submitting electronically) you are confirming that the contents of this form are correct, to the best of your knowledge.**

Data Protection Statement

We will process the information provided in accordance with the UK GDPR and Data Protection Act 2018 (and or any subsequent amending legislation) for the purposes of administering the Community Right to Bid procedure.

Name and contact details provided may be shared with the owner of the asset, including where the nominating organisation subsequently submits an expression of interest following notification of the owner of an intention to dispose of the asset.

Please also note that the information provided may be subject to the Freedom of Information Act 2000, but personal information (names and contact details) may/may not be released in responses to Freedom of Information requests.

**Appendix 1 - Nominating as an unincorporated group (only)**

If nominating as an unincorporated group (please also provide the details of the membership of at least 21 local people whose names appear on the electoral roll within the local authority, or a neighbouring local authority), please complete the form below and ask each member to sign confirming the statement below.

|  |
| --- |
| **We confirm that we wish to nominate the asset/land specified in this application under the Assets of Community Value (England) Regulations 2012 and that we appear on the electoral roll within the local authority, or a neighbouring local authority** |
| **No.** | **Name** | **Address** | **Signature** |
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| 21 |  |  |  |

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