

# APPLICATION FOR HAMBLE PARKING PERMITS



**NB SEE THE NOTES OVERLEAF BEFORE COMPLETING THIS FORM**

Title & Full Name	<b>PLEASE COMPLETE OR TICK THE FOLLOWING BOXES AS APPROPRIATE</b>		
Address incl Post Code	NUMBER OF ADULTS (18 & OVER)		
	<input type="checkbox"/> RESIDENTS PERMIT - £50	<input type="checkbox"/> VISITORS PERMITS	
	<input type="checkbox"/> BUSINESS PERMIT - £100	<input type="checkbox"/> CHANGE OF VEHICLE	
		<input type="checkbox"/> LOST/STOLEN	
Telephone	<input type="checkbox"/> CHANGE OF ADDRESS		YOUR PROPERTY IS IN ZONE

PARTICULARS OF VEHICLE			
Registration Number			
Vehicle Make & Model		Colour	
Goods Vehicle (Gross Weight)			
Vehicle Owner (if not applicant)			

## **Declaration**

***I declare that the information provided is correct and the address given above is my usual place of residence or business. I confirm I am on the Electoral Role for Eastleigh Borough Council. I understand that if I move from the area to which the Parking Permit applies or cease to own/use the above vehicle; I will return the permit to The Parish Clerk, Hamble-le-Rice Parish Council at the address below.***

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

## **A permit may be obtained:**

### **Visitors Permits Only In Person**

Hamble-le-Rice Parish Council Offices, Memorial Hall, High Street, Hamble-le-Rice, Southampton, SO31 4JE (telephone 023 8045 3422). at the following times Monday – Friday 9:00am to 12:30pm

### **All Permits**

- **By Telephone:** for permit renewals where vehicle and residency details remain unchanged from the last time a permit was issued you can apply and pay for your permit if you have a credit / debit card, by telephoning the Customer Service Centre at the Civic Offices 023 8068 8808. Please note a surcharge may apply for credit card payments.
- **In Person at:** The Town Centre Office, Eastleigh Borough Council, Unit 2, The Swan Centre, Wells Place, Eastleigh SO50 9SG  
Cash Office Opening Times:  
Monday - Friday: 9.00am to 4.00pm  
Saturday - 9:00am to 12:30pm
- **By Post from:** Parking Services, Eastleigh Borough Council, Civic Offices, Leigh Road, Eastleigh, SO50 9YN

***This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.***

## **HOW TO COMPLETE THE APPLICATION FORM**

- 1 A separate application form needs to be completed for each vehicle.
- 2 We will need proof of residence (name and address) and of vehicle ownership when you apply for a full permit or if you change your vehicle. You must also appear on the Electoral Role for Eastleigh Borough Council.
- 3 Your proof of residence (name and address) can be confirmed from one of the following:
  - A recent bill
  - Council tax payment book
  - Benefit book
  - Vehicle registration document
- 4 Vehicle ownership can be confirmed from one of the following:
  - Vehicle registration document
  - Insurance certificate (if it gives the vehicle registration number)
- 5 If you drive a Company vehicle, please supply a company headed letter with your application from the owner stating that you are the driver.

## **USEFUL TELEPHONE NUMBERS**

Issue of parking permits – Hamble-le-Rice Parish Council:	023 80453422
Enforcement of Parking Scheme Eastleigh Borough Council:	023 80648579
Penalty Charge Notices:	023 80648579
Enquiries about disabled persons badge. Blue Badge Unit, Winchester:	01962 847747
Enquiries about road markings and no waiting restrictions:	023 80688347

## **OFFICIAL USE ONLY**

APPLICATION No.		VP SERIAL No's	
FULL PERMIT NUMBER		VISITORS PERMIT No.	